



The Grand Junction Regional Airport Authority is soliciting applications for an Airport Facilities Specialist (Landside). This position's primary duties include maintaining the Airport's grounds and roadways as well as Aircraft Rescue and Firefighting (ARFF). This solicitation will remain open until filled. Please e-mail your application, resume, and three (3) professional references to [HR@gjairport.com](mailto:HR@gjairport.com).

Come join the fun in Grand Junction!

- Live and work where you can play! Colorado's Grand Valley is home to 10,000 miles of mountain biking trails, the Colorado River, Colorado National Monument, and Colorado's wine country
- That's not enough? Within a two-hour drive of Moab, Aspen, Telluride, and Vail
- GJT is a world-class airport, with the [best on-time performance in the continental US](#) and home of [the best MRO for five-years running](#)
- We're not done – we have an ambitious capital plan, including a new 2-mile-long runway project that's already underway!
- Still not convinced? With an unemployment rate of 2.9%, median home price of \$231,000, thriving Colorado Mesa University, and [more and more businesses relocating to Grand Junction](#) because of the quality of life, you don't have to take our word for it – people are here to LIVE GRAND



---

**Grand Junction Regional Airport****POSITION DESCRIPTION**

---

**POSITION TITLE:** Airport Facilities Specialist  
**DEPARTMENT:** Facilities  
**FLSA STATUS:** Non-Exempt  
**SALARY RANGE:** \$33,000 - \$52,000

**PURPOSE OF POSITION:**

Coordinates and performs a variety of semi-skilled and skilled tasks related to airfield, facilities, and ground maintenance. This includes corrective and preventative maintenance, construction, carpentry, demolition, and remodeling projects for Airport airfield and facilities; maintains HVAC systems located in Airport structures.

**ESSENTIAL JOB FUNCTIONS:*****Buildings:***

- Coordinates and performs building maintenance and repairs such as scheduled general maintenance for HVAC components and electrical computerized controls, plumbing, interior and exterior maintenance of all structures.
- Coordinates and performs overall maintenance of terminal; picks up and removes trash, replaces light bulbs, and performs cleaning; washes interior and exterior windows, and sidewalks. Responds to requests from the public or tenants regarding maintenance problems.

***Grounds:***

- Coordinates and performs turf, landscape, and shrub, tree, and flower bed maintenance and operates and maintains irrigation system and equipment.
- Performs concrete and finish work such as sidewalks, street patch repairs, ramps, pads, and driveways; set forms, pour concrete and completes final finish work.

***Equipment Operations:***

- Operates in a competent, safe manner a variety of vehicles and equipment required to perform duties including, but not limited to automobile, backhoe, pickup/utility truck, dump truck, sweeper, chain/trimming saws, snow plow/blower, miscellaneous power and hand tools, grader, weed eaters, lawn edger's, loader, riding and manual lawn mowers.
- Coordinates and performs general maintenance on facilities maintenance vehicles such as safety, oil and operation checks, Also cleans interior and exterior of vehicles weekly. Performs general maintenance and minor repair on heavy equipment such as graders, front-end loaders, and snow plows. Repair and maintenance of mowers and other grounds related equipment.
- Coordinates and performs road repairs, landscaping, irrigation, and snow removal.

***Aircraft Rescue Fire Fighting:***

- Responds to aircraft emergencies upon notification.
- Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, fire suppression, passenger safety and egress, rendering emergency aid.
- Responds to emergency call-outs including; aircraft emergencies, snow removal, security.
- Carries pager and cell phone.

***Other:***

- Performs all other work as required.

**JOB QUALIFICATION REQUIREMENTS:****Mandatory Requirements:**

High school graduation or GED; Associates degree in facilities management or related field; plus a minimum of five (5) years experience in facilities maintenance to include skills in construction, landscaping, carpentry, HVAC maintenance; plumbing and electrical, or any equivalent combination of experience and training which demonstrates the ability to perform the above described duties.

Background Check: Employment with the Airport is contingent upon an education/experience background investigation, a fingerprint-based criminal history record check processed by the FBI, and upon the ability to be granted a security badge as mandated by the Transportation Security Administration.

**Special Requirements/Licenses:**

- Master Gardner Certification desirable.
- Possession of a valid Colorado driver's license
- ARFF Certification required to be obtained within 6-months of employment.
- Candidates must be able to pass HAZWOPER Firefighter Physical
- Basic first aid and CPR certification desirable

**SUPERVISION RECEIVED:**

Work is performed independently or as part of a team often without direct supervision after assignment of duties.

**PHYSICAL DEMANDS:**

The physical demands represent those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Strength and energy sufficient to maintain an active work schedule involving driving and/or physical exertion; hearing and speaking to exchange information; seeing to perform assigned duties; sitting or standing for extended periods of time; dexterity of hands and fingers to operate tools and equipment; kneeling, bending at the waist and reaching overhead, above the shoulders and horizontally as needed; lifting light to moderately heavy objects.

**TOOLS AND EQUIPMENT USED:**

Including but not limited to; hand power tools, all terrain vehicles, snowplow for snow removal on sidewalks and areas around SRE and Terminal buildings, mobile radio and aviation radio. This position requires use of Airport vehicles.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee occasionally works near moving mechanical parts, in high and precarious places and frequently exposed to outside weather conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration.

The noise level in the work environment is usually moderate, except during certain maintenance duties when noise levels may be loud.

Employees in this position are required to work in areas or around equipment which may meet or exceed the OSHA Hearing Conservation sound level.

This position may require shift work, weekends, and holidays.

**This description covers the most significant essential and auxiliary duties performed but does not include other occasional work which may be similar, related to, or logical assignment to the position.**

**The job description does not constitute an employee agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.**

# Grand Junction Regional Airport Employment Application



APPLICANT INFORMATION					
Last Name		M.I.	First Name		Date
Street Address			Apartment/Unit #		
City		State	ZIP		
Phone		E-mail Address			
Date Available		Desired Salary			
Position Applied for					
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	
				YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	

AVAILABILITY									
		S	M	T	W	T	F	S	
HOURS	FROM								Total hours available per week _____
AVAILABLE	TO								Date available to start work _____

EDUCATION					
High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES	NO	Degree
Other			Address		
From	To	Did you graduate?	YES	NO	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	
Full Name	Relationship
Company	Phone ( )
Address	

**PREVIOUS EMPLOYMENT**

Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving <input type="checkbox"/> <input type="checkbox"/>	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving <input type="checkbox"/> <input type="checkbox"/>	
May we contact your previous supervisor for a reference?		YES	NO
Company		Phone ( )	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving <input type="checkbox"/> <input type="checkbox"/>	
May we contact your previous supervisor for a reference?		YES	NO

**MILITARY SERVICE**

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date
-----------	------