



TO: All Grand Junction Regional Airport AOA Badge Holders  
FROM: Airport Security Office  
DATE: 5/29/19  
SUBJECT: Renewal of Grand Junction Regional Airport AOA Badges

It is time to begin the renewal process of Grand Junction Regional Airport's AOA Badges. If you are an AOA Badge holder your badge expires June 30<sup>th</sup>, or July 31st, 2019. After these dates your airport badge will automatically be deactivated until renewed.

The following documents and actions must take place for a new AOA badge to be issued to you.

1. Two current, unexpired forms of identification. Acceptable forms of personnel identification: your driver's license and your social security card or birth certificate or your passport, to update the identification we have on file. All expired or duplicated identification will be shredded. **(Pilot License or Concealed Carry Permit are NOT acceptable forms.)** If you fail to bring in the correct identification, you'll be asked to return to a different class when you have the proper ID's.
2. AOA badge holders must attend a renewal class or computer training on security rules and regulations as well as possibly FAA drivers training. To complete computer training, an appointment must be set up by calling or emailing Chance Ballegeer. Appointments can be made starting June 24 2019.
3. Bring expiring AOA badge to class or scheduled appointment. Once training is complete you will receive your new badge.
4. The renewal fee for AOA Badges for 2019 is \$25.00. **Payment can be made by credit or debit card, check, or exact amount in cash. New badges will not be given until payment is made.** For Companies getting employee's badge renewed, you will be invoiced, if payment is not received after 30 days of invoiced date, badges will be deactivated until payment is made.

AOA classes will be held at the 3<sup>rd</sup> Floor Conference Room on the 3<sup>rd</sup> floor of the airport terminal building. Please park in the main airport parking lot, parking will be validated. Each class is restricted to **20** people per class.

Please see June and July Calendars (Below) for dates and times of classes. Individuals must sign up 2 days prior to class attendance. Anyone who shows up to class without prior sign up will be turned away!

The new AOA badges will expire 5/31/2019; 6/30/2019; or 7/31/2019. To register for class or schedule a computer training, or have a question please contact Chance Ballegeer Airport Security Coordinator at [cballegeer@gjairport.com](mailto:cballegeer@gjairport.com) or at 970-248-8586.

# June 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:30am 2:00pm	26	27 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	28	29	30

# July 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1	2 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	3	4	5 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	6	7
8	9	10 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:30am 2:00pm	11	12 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	13	14
15	16 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 1:30pm	17	18 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 1:30pm	19	20	21
22 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 1:00pm	23 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	24 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:30am	25	26	27	28
29	30 AOA Renewal: 3 <sup>rd</sup> Floor Conference Room 10:00am 2:00pm	31				