

Grand Junction Regional Airport Authority



Date: **October 20, 2020**

Location:
Electronic Meeting

Link: <https://us02web.zoom.us/j/89835604267>

Time: **5:15 PM**

REGULAR MEETING AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Commissioner Comments**
- V. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please e-mail your comment to the Board Clerk (jburtard@gjairport.com) 15 minutes prior to the meeting. Comments not related to specific agenda items will be addressed during the citizen comment section of the agenda. Citizen comments related to a specific action item will be addressed during the discussion of that action item. The Board Chair will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chair, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

- VI. Consent Agenda**
 - A. September 15, 2020 Meeting Minutes _____ 1
 - Approval of September 15, 2020 Board Meeting Minutes.
 - B. Snow Blower Ribbon Replacement _____ 2
 - Approval to purchase a replacement blower ribbon and other ware parts for one of the airport snow blowers totaling \$12,327.92.

C.	Trade-in and Purchase a Maintenance Utility Vehicle _____	3
	- Approval to trade in a landside maintenance utility vehicle and purchase a replacement for a net cost to the Authority of \$17,843.00.	
D.	GJRAA / GJRASA Agreement _____	4
	- Approval of the Air Service Development Reimbursement agreement between the Grand Junction Regional Airport Authority and the Grand Junction Regional Air Service Alliance.	
E.	Plante Moran 2020 Audit Engagement Letter _____	5
	- Approval of the audit engagement letter with Plante Moran for the 2020 financial statement audits for a total cost of \$40,700.00.	
VII.	Action Items	
A.	FCI Design and Preconstruction Task Order _____	6
	- Approve the preconstruction task order with FCI totaling \$30,688.00 to design, estimate, and obtain competitive bids for planned 2021 airport improvement projects.	
B.	Approval of CMT / GJRAA Agreement _____	7
	- Approval of a professional services agreement with Crawford, Murphy & Tilly, Inc. for air service development consulting services with a maximum value of \$50,000.00.	
C.	Monitor Purchase for Terminal Advertising _____	8
	- Approval to purchase and install ten monitors to be used for digital marketing in the terminal in the amount of \$14,354.18.	
D.	ACIP Program Manager – Recommendation of Award and Contract Approval _____	9
	- Accept the recommendation of award and approve a contract to Garver for the Airport Capital Improvement Program Manager.	
VIII.	Public Hearing on GJRAA 2021 Budget _____	10
IX.	Discussion – Airport Legal Counsel Strategy Discussion	
X.	Staff Reports	
A.	Executive Director Report (Angela Padalecki)	
B.	Operations Report (Dylan Heberlein)	
C.	Finance and Activity Report (Sarah Menge) _____	11
D.	External Affairs Report (Joe Burtard)	
E.	Facilities Report (Ben Peck)	
F.	Contractor Project Reports	
XI.	Any other business which may come before the Board	
XII.	Adjournment	