



Grand Junction Regional Airport Authority Board
Regular Board Meeting
Meeting Minutes
November 19, 2019

REGULAR BOARD MEETING

I. Call to Order

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on November 19, 2019 in Grand Junction, Colorado and in the County of Mesa.

<p><u>Commissioners Present:</u> Tom Benton (Chairman) Clay Tufly Erling Brabaek Thaddeus Shrader Linde Marshall Ron Velarde</p> <p><u>Airport Staff:</u> Joseph Burtard (Clerk) Karl Hanlon (Counsel) Sarah Menge Mark Papko Ben Peck Eric Trinklein Shelagh Flesch</p>	<p><u>Guests:</u> Joe Vaccarelli, Daily Sentinel Jennifer Boehm, Mead & Hunt Mariah Magill, Blythe Group Brian Young, FCI Justin Mendenhall, FCI Shannon Power, Blythe Group Lance Kramal, FCI Shannon Kinslow, TOIL Justin Pietz, Armstrong Richard J. Peterson-Cremer, Rocky Mountain Law Firm</p>
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II. Pledge of Allegiance

III. Approval of Agenda

Commissioner Shrader made a motion to approve the November 19, 2019 Board Agenda. Commissioner Brabaek second the motion. Voice Vote. All Ayes.

IV. Commissioner Comments

No Commissioner comments were made.

V. Citizen Comments

No citizen comments were made.

VI. Consent Agenda

A. October 15, 2019 Meeting Minutes

Approval of October 15, 2019 Board Meeting Minutes

B. November 05, 2019 Meeting Minutes

Approval of November 05, 2019 Special Board Meeting Minutes

C. Airline Use and Lease Agreement Draft and Rates and Charges Update Invoice

Approval of DKMG invoice for \$10,875 to make revisions to the airline use and lease agreement draft and update the rates and charges tables with the 2020 Budget and 2019 forecast.

Commissioner Tufly moved to adopt the Consent Agenda. Commissioner Shrader seconded. Voice Vote. All Ayes.

VII. Action Items

Resolution No. 2019-006 to Adopt 2020 Budget and Appropriate Funds for 2020

Commissioner Brabaek made a motion to approval Resolution No. 2019-006 to adopt the 2020 Budget and appropriate funds for 2020. Commissioner Velarde seconded the motion. Roll call vote: Commissioner Velarde seconded the motion. Commissioner Marshall voted yes, Commissioner Velarde voted yes, Commissioner Brabaek voted yes, Commissioner Shrader voted yes, Commissioner Tufly voted yes, Commissioner Benton voted yes. The motion carries.

Auditor Request for Proposal Review and Selection

Commissioner Marshall made a motion to approve the Finance and Audit committee recommendation to select Plante Moran as the independent auditor for 2019 and authorize the Executive Director to sign the engagement letter. Commissioner Tufly seconded the motion. Voice Vote. All Ayes.

TSA Grant Application – Consolidate Baggage Screening Room

Commissioner Tufly made a motion to approve the TSA Grant Application submittal and grant signing authority to the Executive Director. Commissioner Brabaek seconded the motion. Voice Vote. All Ayes.

Flooring Design

Commissioner Velarde made a motion to approve the Terminal Flooring Project Budget of \$950,000 including approval of the contract with FCI Constructors Inc., and grant signing authority to the Executive Director. Commissioner Brabaek seconded the motion. Voice Vote. All Ayes.

VIII. Discussion Items

IX. Staff Reports

- A. Operations Report (Mark Papko)
- B. Finance and Activity Report (Sarah Menge)
- C. External Affairs Report (Joseph Burtard)
- D. Facilities Report (Ben Peck)
- E. Project Report (Eric Trinklein)

X. Any other business which may come before the Board

No additional business was discussed.

XI. Executive Session

Commissioner Brabaek made a motion to go into executive session to conduct a conference with the executive staff General Counsel for the purpose of discussing the Airport's purchase, lease, transfer or sale of real property; determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to CRS 24-6-402(4)(a) regarding the Sky Adventures Building. Commissioner Velarde seconded the motion. Voice Vote. All Ayes.

Commissioner Marshall made a motion to move out of executive session back into an open meeting. Commissioner Shrader seconded the motion. Voice Vote. All Ayes.

XII. Adjournment

Commissioner Tufly moved for adjournment. Commissioner Barbaek seconded. Voice Vote. All Ayes.

The meeting adjourned at approximately 7:00 PM.

Audio recording of the complete meeting can be found at [https://gjairport.com/Board Meetings](https://gjairport.com/Board_Meetings)

Tom Benton, Board Chairman

ATTEST:

Joseph R. Burtard, Clerk to the Board