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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
March 24, 2020

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on March 24, 2020 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Chuck McDaniel Thaddeus Shrader Clay Tufly Erling Brabaek Ron Velarde Linde Marshall</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Joseph Burtard (Clerk) Karl Hanlon (Counsel) Dan Reimer (Counsel) Sarah Menge Ben Peck Eric Trinklein Dylan Heberlein Cameron Reece Shelagh Flesch</p>	<p><b><u>Guests:</u></b> Joe Vaccarelli, Daily Sentinel Jeff Herd, Ireland Stapleton Pryor &amp; Pascoe, PC. Jon Labrum Brad Rolf, Mead and Hunt Shannon Kinslow, TOIL</p>
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**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Commissioner Brabaek made a motion to approve the March 24, 2020 Board Agenda. Commissioner Marshall second the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

#### **IV. Commissioner Comments**

*The Airport's new Director of Operations. Dylan Heberlein was introduced.*

#### **V. Citizen Comments**

*No citizen comments were made.*

#### **VII. Action Items**

##### **Resolution 2020-002 Electronic Participation Policy**

*Commissioner Marshall made a motion to adoption Resolution 2020-002 authorizing the Board to conduct regular or special Board meetings by electronic means according to Electronic Participation Policy. Commissioner McDaniel seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

#### **VI. Consent Agenda**

##### **February 18, 2020 Meeting Minutes**

*Commissioner McDaniel made motion to approve the Consent Agenda. Commissioner Shrader seconded. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

#### **VIII. Action Items**

##### **Resolution 2020-003 Rates and Charges**

*Commissioner Shrader made a motion to adopt of Resolution 2020-003 amending the Airport's Rates and Charges to be effective April 1, 2020 to reflect the current rental car service area rates adjusting by CPI according to their agreement. Commissioner Tufly seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

##### **Amend Executive Director's Employment Contract**

*Commissioner Tufly made a motion to approve the amendment to Executive Director's Employment Contract. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, no; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

##### **COVID-19 Related Matters**

*Commissioner Velarde made a motion to adopt of Resolution 2020-004 giving the Executive Director authority to take necessary action during COVID-19 pandemic and the creation of a COVID-19 Task Force Committee for GJRAA. Commissioner Marshall and Commissioner Tufly*

were assigned to the COVID-19 Task Force Committee. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

**IX. Discussion**

No additional discussion to place.

**X. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Operations Report (Eric Trinklein)
- C. Finance and Activity Report (Sarah Menge)
- D. External Affairs Report (Joseph Burtard)
- E. Facilities Report (Ben Peck)
- F. Project Report (Eric Trinklein)

**XI. Any other business which may come before the Board**

No additional business was discussed.

**XII. Adjournment**

The meeting adjourned at approximately 6:42 PM.

*Audio recording of the complete meeting can be found at [https://gjairport.com/Board\\_Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Joseph R. Burtard, Clerk to the Board