

**Grand Junction Regional Airport Authority**



**Date:** March 24, 2020

**Location:**

Electronic Meeting

Link: <https://zoom.us/j/707060483?pwd=WW1pOEExSeWISWjJPT0xIVUswY3ljZz09>

**Time:** 5:15 PM

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**REGULAR MEETING AGENDA**

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- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Commissioner Comments**
- V. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please e-mail your comment to the Board Clerk (jburtard@gjairport.com) 30 minutes prior to the meeting. Comments not sent 30 minutes prior to the meeting will not be accepted. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chairman, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

**VI. Action Items**

- A. Resolution 2020-002 Electronic Participation Policy \_\_\_\_\_ 1
  - Adoption of Resolution 2020-002 authorizing the Board to conduct regular or special Board meetings by electronic means according to Electronic Participation Policy.

**VII. Consent Agenda**

The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.

- A. February 18, 2020 Meeting Minutes \_\_\_\_\_ 2

|              |   |   |
|--------------|---|---|
|              | - Approval of February 11, 2020 Board Meeting Minutes   |   |
| B.           | Amendment to Rental Car Concession Agreement _____  | 3 |
|              | - Approval of amending the current Rental Car Concessions Agreements to extend the current termination date for two years from April 30, 2020 to April 30, 2022 and authorize the Executive Director to sign. |   |
| C.           | Purchase of Terminal Carpet Cleaner _____   | 4 |
|              | - Approval of purchase of Advance ES4000 Total Carpet Care Systems from Sanitary Supply in the amount of \$15,970.96 and authorize the Executive Director to sign purchase agreement.                         |   |
| <b>VIII.</b> | <b>Additional Action Items</b>  |   |
| A.           | Resolution 2020-003 Rates and Charges _____   | 5 |
|              | - Adoption of Resolution 2020-003 amending the Airport's Rates and Charges to be effective April 1, 2020 to reflect the current rental car service area rates adjusting by CPI according to their agreement.  |   |
| B.           | Amend Executive Director's Employment Contract _____  | 6 |
|              | - Approve amendment to Executive Director's Employment Contract.  |   |
| C.           | COVID-19 Related Matters _____  | 7 |
|              | - Discuss impacts of COVID-19 and take any necessary action to keep the Airport running efficiently during this crisis.   |   |
| <b>IX.</b>   | <b>Discussion</b>   |   |
| <b>X.</b>    | <b>Staff Reports</b>  |   |
| A.           | Executive Director Report (Angela Padalecki)  |   |
| B.           | Operations Report (Eric Trinklein)  |   |
| C.           | Finance and Activity Report (Sarah Menge) _____   | 8 |
| D.           | External Affairs Report (Joe Burtard)   |   |
| E.           | Facilities Report (Ben Peck)  |   |
| F.           | Project Report (Eric Trinklein)   |   |
| <b>XI.</b>   | <b>Any other business which may come before the Board</b>   |   |
| <b>XII.</b>  | <b>Adjournment</b>  |   |