

**Grand Junction Regional Airport Authority**



**Date: December 17, 2019**

**Location:**

GRAND JUNCTION REGIONAL AIRPORT  
2828 WALKER FIELD DRIVE  
GRAND JUNCTION, CO 81506  
AIRPORT TERMINAL - 3rd FLOOR CONFERENCE ROOM

**Time: 5:15 PM**

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**REGULAR MEETING AGENDA**

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- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Commissioner Comments**
- V. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please fill out a comment card prior to the meeting. If you have a written statement for the Board, please have 10 copies available and give them to the Executive Director who will distribute them to the Board. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chairman, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

**VI. Consent Agenda**

The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.

- A. November 19, 2019 Meeting Minutes \_\_\_\_\_ 1
  - Approval of November 19, 2019 Board Meeting Minutes
- B. AFFF Testing Equipment Purchase Authorization \_\_\_\_\_ 2
  - Authorize Executive Director, or her designee, to execute a purchase from

NoFoam Systems totaling \$31,171.53 for the Aqueous Film Forming Foam (AFFF) testing equipment. After CDOT's reimbursement, the net cost to Grand Junction Regional Airport Authority is \$6,171.13.

- C. Sage Intacct Accounting Software Renewal \_\_\_\_\_ 3
  - Approve payment of Silverware, Inc. Invoice No. 63949 in the amount of \$13,590 to renew the accounting software subscription for the period from 12/21/19 – 12/20/20.
- D. Grant Application West Terminal Apron / Run-up Pad Construction \_\_\_\_\_ 4
  - Authorize the Executive Director, or her designee, to sign the approved Grant Application for submittal to FAA and CDOT Division of Aeronautics in the amount of \$14,000,000.
- E. Lease Assignment and Consent to Lease Assignment – Crooked Horn Aviation, LLC and Park D. Trust. \_\_\_\_\_ 5
  - Authorize the Executive Director, or her designee, to execute a lease assignment between Crooked Horn Aviation, LLC and Park D. Trust.

**VII. Action Items**

- A. Resolution 2019-007 Airports Rates and Charges Update \_\_\_\_\_ 6
  - Approve Resolution 2019-007 which amends the Airport's Rates and Charges to be effective January 1, 2020.

**VIII. Discussion**

- A. Airline Use and Lease Agreement Update
- B. Terminal Capacity Study Update
- C. 2020 Board Appointments \_\_\_\_\_ 7

**IX. Staff Reports**

- A. Operations Report (Mark Papko)
- B. Finance and Activity Report (Sarah Menge) \_\_\_\_\_ 8
- C. External Affairs Report (Joe Burtard)
- D. Facilities Report (Ben Peck)
- E. Project Report (Eric Trinklein)

**X. Any other business which may come before the Board**

**XI. Executive Session**

*Executive Session for the purpose of discussing specialized details of security arrangements as authorized by C.R.S. Section 24-6-402(4)(c).*

*Executive session to conduct a conference with the Executive Staff and General Counsel for the purpose of discussing the Airport's purchase, lease, transfer or sale of real property; determining positions relative to matters that may be subject to negotiations, developing strategy for*

*negotiations, and instructing negotiators pursuant to C.R.S. 24-6-402(4)(a) regarding the Sky Adventures Building.*

**XII. Adjournment**