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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
June 18, 2024

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**REGULAR BOARD MEETING**

**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 11:30 AM on June 18, 2024, in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3<sup>rd</sup> floor conference room as well as electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Thaddeus Shrader Chris West Lee Kleinman Cody Kennedy Cody Davis</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Dylan Heberlein Kristina Warren Ben Peck Cameron Reece (Clerk) Dylan Peterson Heather Portenier Travis Portenier Bailey Rubinstein Jenna Lay Ron Edmunds Tony Martin Shawn Stratton Dave Murray</p>	<p><b><u>Guests:</u></b> Jeremy Lee, Mead and Hunt Brad Rolf, Mead and Hunt Colin Bible, Garver Josie Hyde, Gensler Roger Knobeloch, Garver Harrison Earl, CMT Sandra Zoldowski, Horizon Drive District Dan Meyer Jen Boehm, Mead and Hunt Lance Kramer, FCI</p>
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**II. Pledge of Allegiance**

### **III. Approval of Agenda**

*Commissioner Shrader made a motion to approve the June 18, 2024, Board Agenda. Commissioner Kennedy seconded the motion. Voice Vote: All Ayes; motion carries.*

### **IV. Commissioner Comments**

*Commissioners Benton recognized Ron Edmunds for his 5-year work anniversary. Commissioner Benton also welcomed Travis Portenier, Finance Specialist and Bailey Rubinstein, Intern to the airport team. Commissioner Benton introduced Dan Meyer to the Authority Board and appointed Mr. Meyer to the Finance and Audit Committee.*

### **V. Citizen Comments**

*Citizen, Fred Suevel, from Rocking Mountain Wing CAF made a public comment to thank Dyan Heberlein and Dylan Peterson for their help making their event so successful.*

### **VI. Consent Agenda**

#### **A. May 14, 2024, Meeting Minutes**

Approve the May 14, 2024, Board Meeting Minutes.

#### **B. Employee Handbook Revisions**

- Approval of amendment to the Airport Employee Handbook, updating the new employee benefits start date, beginning on the first day of the month following completing thirty (30) days of employment.

*Commissioner West made a motion to approve the Consent Agenda. Commissioner Kennedy seconded the motion. Voice Vote: All Ayes; motion carries.*

### **VII. Action**

#### **A. Resolution No. 2024-03 – Revised Resolution Concerning Execution of Documents Pertaining to Bank Accounts**

Adopt Resolution No. 2024-03: Revised Resolution Concerning Execution of Documents Pertaining to Bank Accounts to update banking access and permissions.

*Commissioner Kennedy made a motion to Adopt Resolution No. 2024-03: Revised Resolution Concerning Execution of Documents Pertaining to Bank Accounts to update banking access and permissions. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Shrader, yes; Commissioner Kennedy, yes; Commissioner Benton, yes; Commissioner Kleinman, yes; and Commissioner Davis, yes; Commissioner West, yes. The motion carries.*

**B. Revised 2024 Pavement Construction AIP Grant Application**

Approve amendment to AIP Grant Application for Construction of the Runway Pavement, Subbase Schedules 1 and 2 and authorize the Executive Director to sign and submit application to the Federal Aviation Administration.

*Commissioner Shrader made a motion to Approve amendment to AIP Grant Application for Construction of the Runway Pavement, Subbase Schedules 1 and 2 and authorize the Executive Director to sign and submit application to the Federal Aviation Administration. Commissioner Kennedy seconded the motion. Voice Vote: All Ayes; motion carries.*

**C. Revised AIG Passenger Boarding Bridge Grant Applications**

Approve amendment to AIG and Application for Passenger Boarding Bridges and authorize the Executive Director to sign and submit application to the Federal Aviation Administration.

*Commissioner West made a motion to Approve amendment to AIG and Application for Passenger Boarding Bridges and authorize the Executive Director to sign and submit application to the Federal Aviation Administration. Commissioner Shrader seconded the motion. Voice Vote: All Ayes; motion carries.*

**D. Acceptance of Airport Infrastructure Grant Agreement for Passenger Boarding Bridge Improvements.**

Approve FAA Airport Infrastructure Grant Agreement No. 3-08-0027-080-2024, Improve Terminal Building (2 Loading Bridges), in an amount not to exceed \$3,743,000 and sign the Co-Sponsorship Agreements with the City of Grand Junction and Mesa County.

*Commissioner Davis made a motion to Approve FAA Airport Infrastructure Grant Agreement No. 3-08-0027-080-2024, Improve Terminal Building (2 Loading Bridges), in an amount not to exceed \$3,743,000 and sign the Co-Sponsorship Agreements with the City of Grand Junction and Mesa County and authorize the Board Chair and Executive Director to sign. Commissioner Kleinman seconded the motion. Voice Vote: All Ayes; motion carries.*

**E. Notice of Award and Contract Approval to FCI Constructors for Passenger Boarding Bridge Improvements**

Approve the Notice of Award, Contract and Notice to Procure for Passenger Boarding Bridge Improvements to FCI Constructors for a maximum contract amount of \$3,940,714 upon receipt of the final Airport Infrastructure Grant Agreement and authorize the Executive Director to sign.

*Commissioner Shrader made a motion to the Approve the Notice of Award, Contract and Notice to Procure for Passenger Boarding Bridge Improvements to FCI Constructors for a maximum contract amount of \$3,940,714 upon receipt of the final Airport Infrastructure Grant Agreement*

and authorize the Executive Director to sign. Commissioner Davis seconded the motion. Voice Vote: All Ayes; motion carries.

**VIII. Discussion**

- A. Leakage Study Presentation – Harrison Earl, CMT

**IX. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Jennifer Kroeker)
- C. Operations Report (Dylan Heberlein)
- D. Facilities Report (Ben Peck)
- E. CIP Update (Colin Bible)

**X. Any other business which may come before the Board**

**XI. Adjournment**

The meeting adjourned at approximately 1:07 pm

*Audio recording of the complete meeting can be found at [https://gjairport.com/Board Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board