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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
May 18, 2021

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on May 18, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Erling Brabaek Chuck McDaniel Ron Velarde Clay Tufly</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Sarah Menge Cameron Reece (Clerk) Shelagh Flesch Ben Peck Dylan Heberlein</p>	<p><b><u>Guests:</u></b> Fred Suevel, CAF Sam Siebold, Twin Otter Jen Boehm, Mead and Hunt Brad Rolf, Mead and Hunt Jeremey Lee, Mead and Hunt Cole Miller, KLJ Engineering Colin Bible, Garver Ladd Klingsmith, Klingsmith LLC Jennifer Walker, HUB Insurance Brian Mohr, InterVISTAS</p>
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**II. National Anthem**

**III. Approval of Agenda**

*Commissioner Brabaek made a motion to move the commissioner comments section to the end of the agenda, and to leave the rest of the agenda as presented. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner McDaniel, yes, and Commissioner Velarde, yes. The motion carries.*

**IV. Commissioner Comments**

*Commissioner comments moved to end of Agenda.*

**V. Citizen Comments**

*No citizen comments were made.*

**VI. Consent Agenda**

**A. April 20, 2021 Meeting Minutes**

Approval of April 20, 2021 Board Meeting Minutes

**B. Airport Insurance Policy Renewal**

Approve the 2021-2022 renewal of property and casualty insurance brokered by HUB International for a total renewal cost of \$132,242.70.

**C. Purchase Authorization – Terminal Trench Drain Materials**

Approve the purchase of materials totaling \$29,074.16 for staff to install trench drains outside of the terminal building to address settlement issues in accordance with 2019 Knott Laboratory Structural Assessment.

**D. Lease Assignment- V&S Holdings, LLC and Klinglesmith Enterprises, LLC**

Approve the lease assignment between V&S Holdings, LLC and Klinglesmith Enterprises, LLC and authorize the Executive Director to execute the Assignment.

*Commissioner Brabaek made a motion to approve the Consent Agenda. Commissioner McDaniel seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner McDaniel, yes, and Commissioner Velarde, yes. The motion carries.*

**VII. Action Items**

**A. Colorado Department of Transportation – Aeronautics Division Grant Offer 21-GJT-01 for Runway 4/22 Rehabilitation – Design**

*Commissioner Brabaek made a motion to Adopt Resolution 2021-004 to formally request assistance from the CDOT Division of Aeronautics to fund the project “Runway 4/22 Rehabilitation – Design”, designate the Executive Director as the Project Director, accept all requirements of the Grant, and authorize the Chair to execute CDOT Grant Agreement 21-GJT-01. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner McDaniel, yes, and Commissioner Velarde, yes. The motion carries.*

**VIII. Public Hearing**

**A. First Reading of Proposed Amendments to the Grand Junction Regional Airport Authority Bylaws**

*Commissioner Brabaek made a motion to approve the first reading of the proposed amendments to the Grand Junction Regional Airport Authority bylaws. Commissioner McDaniel seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Tufly, yes; Commissioner McDaniel, yes, and Commissioner Velarde, yes. The motion carries.*

**VII. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. Operations Report (Dylan Heberlein)
- D. Facilities Report (Ben Peck)
- E. CIP Update (Colin Bible)

**Commissioner Comments**

*Commissioner Benton congratulated Commissioner McDaniel as Mayor of the City Council and thanked him for his efforts on the Board of the Authority.*

*Commissioner Brabaek thanked staff for getting the board packet out a day earlier than usual, and that the extra preparation helped him.*

*Commissioner Velarde thanked Commissioner Benton for the letter to the editor.*

**IX. Any other business which may come before the Board**

*Sarah Menge Director of Finance stated that starting in June the Board Meeting will be open to the public in the conference room but all members attending in person must wear a face mask in accordance with current TSA regulations. We will still have the electronic attendance as an option.*

**X. Adjournment**

The meeting adjourned at approximately 6:38pm.

*Audio recording of the complete meeting can be found at [https://gjairport.com/Board\\_Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board