

GRAND JUNCTION REGIONAL AIRPORT AUTHORITY



Date: April 18, 2017

Location: *GRAND JUNCTION CITY HALL
250 N. 5TH ST
GRAND JUNCTION, CO 81501
AUDITORIUM*

Time: 5:15 PM

REGULAR BOARD MEETING AGENDA

Pledge of Allegiance

I. Approval of Agenda

II. Conflict Disclosures

III. Commissioner Comments

IV. Citizens Comments

The Grand Junction Regional Airport Authority welcomes public comments at its meetings. The Citizens Comment period is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please fill out a comment card prior to the meeting. If you have a written statement for the Board, please have 10 copies available and give them to the Clerk for distribution to the Board. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record.

V. Consent Agenda

The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.

A. March 28, 2017 Regular Meeting Minutes	1
B. Pay Request: G4S	2
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VI. Staff Reports

A. Directors report (Kip Turner)	
B. Financial Update (Ty Minnick)	5
C. Communications, Events and Activity Update (Jodi Doney)	6
D. Projects Update (Eric Trinklein)	7

VII. Action Items

A. At-large interview(Board)	8
a) Board Interviews	
b) Public comments	

c) Board discussion and recommendation

B. Engineer of Record (Kip Turner) _____ 10

C. Architect (Kip Turner) _____ 11

VIII. Any other business which may come before the Board

IX. Adjournment



**Grand Junction Regional Airport Authority Board
Board Meeting
Meeting Minutes
March 28, 2017**

REGULAR BOARD MEETING

Time: 5:15PM

I. Call to Order & Pledge of Allegiance.

Mr. Paul Nelson, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at about 5:15PM on March 28, 2017 in Grand Junction, Colorado and in the County of Mesa.

<p><i>Commissioners Present:</i> Paul Nelson, Chairman Dave Murray Tim Pollard Tom Benton Rick Taggart Robin Brown</p> <p><i>Airport Staff:</i> Kip Turner Victoria Hightower, Clerk Ty Minnick Ben Johnson Ben Peck Chance Ballegeer Jodi Doney Eric Trinklein</p>	<p><i>Other:</i> Peter Van Pelt, Mead & Hunt Brad Rolf, Mead & Hunt Drew Armstrong, Finance & Audit Committee Erling Brabak, Western Slope Auto Bob Jones, Kimley – Horn Anees Rahman, Kimley – Horn Michael Norby, Kimley – Horn Nathan Lemon, Kimley – Horn Jerry Halin, Kimley – Horn Dennis Corsi, Armstrong Ryan Hayes, Mead & Hunt Scott Cary, Mead & Hunt Jeremy Lee, Mead & Hunt Ron Engle, Mean & Hunt Mike Southwick, CHZM Colin Bible, Garver John Manee, DOWL Frank Mcillwain, Garver</p>
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II. Approval of Agenda

Chairman Nelson suggested to move Action Item E. Runway Consultant selection, to the top of Action Items.

The agenda was approved by major motion with the changes.

III. Conflict Disclosures

Commissioner Murray – None

Commissioner Nelson – None
Commissioner Pollard - None
Commissioner Taggart – None
Commissioner Benton – None
Commissioner Brown - None

IV. Commissioner Comments

V. Citizen Comments

None.

VI. Consent Agenda

- A. February 21, 2017 Regular Meeting Minutes
- B. Armstrong Pay request AIP 52
- C. Payment to Department of Justice
- D. Pay Request: G4S

Commissioner Benton made a motion for the Board to approve the Consent Agenda as presented. Voice Vote. All Ayes.

VII. Discussion/Informational Items

- A. Final audit presentation by EKS&H

Lisa Mechum, Partner from EKS&H was present by phone and briefed the Board.

Commissioner Benton stated that the draft audit was presented last month where various aspects were discussed and the final audit has been presented to Board members.

Mr. Minnick stated that there were no material changes just some wording clarifications noted by Commissioner Wood and Commissioner Taggart, other than that none of the number changed and everything is as was approved in the draft.

Ms. Mechum stated that they did have the opportunity to meet with the Audit Committee back on February 16th and went through things in detail. Ms. Mechum stated that they performed their audit under governmental auditing standards and they also performed compliance procedures over the passenger facility charges (PFC) as well as the airport improvement program. Ms. Mechum said that given the significance of the Airport Improvement Program (AIP) this year, they were required to do some additional procedures over that. Ms. Mechum said that as it relates to their opinion on the financial statements, they do express an unmodified opinion which is the highest level of assurance they can give so it's a clean audit opinion on the financial statements. Ms. Mechum said that they are also required to report on the internal controls over financial reporting as well as the internal controls over compliance as it relates to the passenger facility charges and the AIP and she is pleased to report that they did not identify any material weaknesses or significant deficiencies in either the internal controls over financial reporting or the internal controls over compliance and they also issued an unmodified

opinion on compliance, meaning that the airport is following all of the compliance requirements under the PFC program and the Airport Improvement Program. Ms. Mechum gave a brief overview of the audit process. There were no difficulties in performing the audit.

VIII. Staff Reports

A. Financial/Activity Update

Mr. Minnick briefed the Board on the airport's current financial status. (Financial Results report created by Mr. Ty Minnick)

Financial Results

Assets –

- Cash showed a slight decrease as a result of the \$520,000 payment to the FAA and an increase in the account receivable balances. The increase in A/R was mostly due to the timing of cash receipts after month end, these are no significant balances greater than 30 days. Additionally, the \$170,000 refundable amount from the FAA for the RTR relocation is also in accounts receivable.

Liabilities –

- The accrued liability balance was reduced in February for the payment for approximately \$520,000 due to the FAA.

Aeronautical Revenue – Landing fees were higher compared to prior, consistent with the larger aircraft flying to GJT. Terminal rent is higher than budget due to the retention of the third floor space held by the TSA.

Non-Aeronautical Revenue – Parking revenue is higher than budget and prior year due to the increase in enplanements.

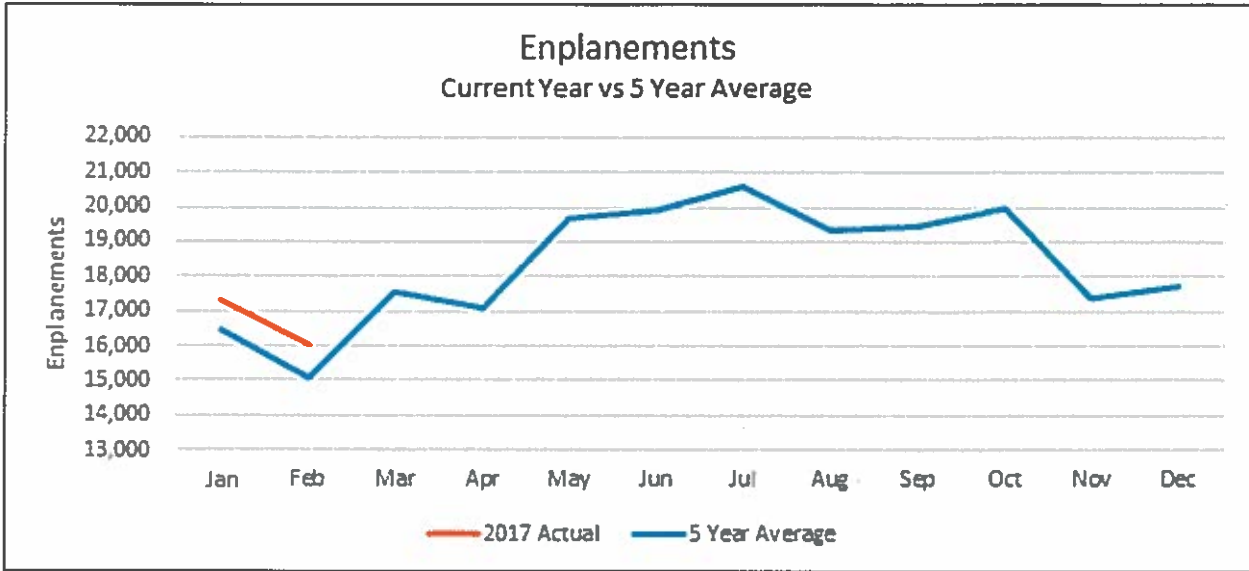
Operating Expense – Operating expenses are consistent with budget and prior year.

Non-operating Revenue/Expense – PFC revenue is ahead of budget and slightly behind prior year due to the timing of PFC disbursements from airlines.

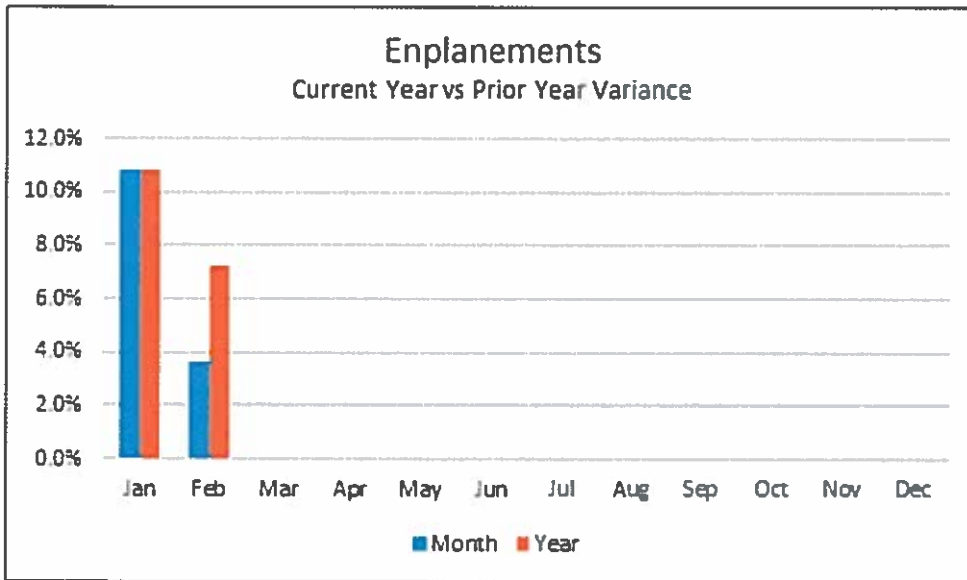
B. Communications/Events Update

Ms. Jodi Doney briefed the Board on enplanements.

Enplanements



	5 Year Avg	2017	Variance	
			Passengers	Percent
February	15,093	16,077	984	6.5%
YTD	31,556	33,374	1,818	5.8%



	2016	2017	Variance	
			Passengers	Percent
February	15,509	16,077	568	3.7%
YTD	31,244	33,518	2,274	7.3%

Ms. Doney stated that the airport had a coffee shop open up a little over a month ago that is on the non-secure side that is there primarily for meeters-and-greeters. Ms. Doney said that they have an April event, the Airport is partnering with the Commemorative Airforce (CAF) museum, and they are doing a celebration for the TBM Avenger being placed in the historical property list for Colorado History Department. They will be holding an event Saturday the 15th from 1:30pm to 5:00pm where people can tour the aircraft.

C. Projects Update

Mr. Eric Trinklein briefed the Board on current airport projects. Mr. Trinklein said that on the Runway Project (AIP 55 and soon to be AIP 56) the proposals were received and also the FAA has received the payment to start the design for the RTR and they will be working along with their to-be consultants. The jet bridge modification at gate three to accommodate a larger body aircraft for Allegiant is in process and should be completed tomorrow. Mr. Trinklein said that the RFQ for engineering services has also been posted and advertised on AAE and the Daily Sentinel and those are due April 4th along with a separate RFQ for architect engineering services for the terminal projects and jet bridge projects. Mr. Trinklein said that AIP 52 and 54 will be discussed later in the meeting.

IX. Action Items

A. Runway Consultant selection

Presentations were made by three firms

1. Garver
2. Kimley-Horn
3. Mead & Hunt/CH2M

Commissioner Brown asked what kind of timeline they are on because she feels like she's not prepared to make a decision tonight.

Mr. Turner said that the quicker the better. The decision would come from the Board and they would need to negotiate a contract after a selection is made and then that would have to come back to the Board before they would be able to put the firm to work.

Commissioner Brown asked if they could have a special Board meeting for this.

Mr. Hanlon stated that this and one other matter would be appropriate for a special meeting.

A special meeting will be scheduled for April 11, 2017 at 5PM to make a decision on the Runway Consultant. Questions the Board may have to the consultants will be due on the 31st of March.

B. Chairman appointment

Chairman Nelson stated that the Board needs to make an appointment for Chairman of the Board. The Board has a vacancy because of Steve Wood's resignation a month ago. Chairman Nelson asked for nominations.

Commissioner Brown nominated Commissioner Taggart to be Chair of the Board. Commissioner Benton seconded. Voice Vote. All Ayes.

Recess taken at 7:06PM
The Board reconvened at 7:16PM

Commissioner Nelson asked for nomination for Vice-Chairman

Commissioner Brown nominated Tom Benton for Vice-Chairman. Commissioner Nelson seconded. Voice Vote. All Ayes.

C. At-large Commissioner selection

Chairman Taggart disclosed a conflict. Chairman Taggart is friends with Charles McDaniel, who has applied for the at-large position. Chairman Taggart disclosed that Mr. McDaniel made a contribution to his re-election campaign and will recuse himself from this selection.

Commissioner Murray stated that they had set a deadline of the 13th for applications and they received two applications after the deadline. Commissioner Murray said that he talked with counsel about this earlier and the Board can elect and would need to elect to consider all applicants or just the two that made the deadline.

Commissioner Nelson said that he was okay with considering all of them

Commissioner Brown said that she is firm deadline person and they should hold to their deadline.

Commissioner Pollard said that he is with Commissioner Brown.

Commissioner Benton stated that the spirit of the process was that the Board would interview applicants for the at-large position. Commissioner Benton said that he wasn't sure if there is a direct need to make that appointment tonight if other members of the Board felt like there would be some value in meeting these people face-to-face.

Commissioner Nelson said that they have gone several months without that seat being filled already.

The Board would like to invite the two applicants that submitted on time to be present for interviews on the next regularly scheduled Board meeting.

D. Change Order – AIP 52

Mr. Trinklein briefed the Board. The Airport has received an invoice for work completed on AIP 52. AIP 52 consists of three projects. However, this work effort is for the acceptance testing and additional construction administration services for the Taxiway A connector project. Armstrong has provided two invoices for this work. A portion of the payment will be withheld until Armstrong corrects a portion of the thermoplastic marking which does not meet standards. The additional services will be deducted from Elam based on Change Order Number One to the contract.

Staff recommends that the Board approves the change order for AIP 52.

Commissioner Murray asked who will oversee and sign off on the acceptance of the work.

Mr. Trinklein said that he will.

Commissioner Brown made a motion to approve Change Order AIP 52. Commissioner Murray seconded. Voice Vote. All Ayes.

E. Change Order – AIP 54

Mr. Trinklein briefed the Board. Mr. Trinklein stated that AIP 54 is the east terminal air carrier apron. In November airport staff realized certain work phases and bid plans only showed parking for one commercial aircraft. Solutions have been development through additional phases to greatly reduce impact providing three spaces throughout the entire project. In order to accomplish this they need to adjust the number of days for Interstate Highway Construction (IHC) based on the work effort involved and they have provided a few extra changes in the change order but in the end there is no change in construction cost for the project.

Commissioner Brown made a motion for the Board to approve AIP 54 Change Order. Commissioner Murray seconded. Voice Vote. All Ayes.

F. Air Traffic Control lease

Mr. Trinklein briefed the Board. Mr. Trinklein said that this is to renew an original lease of a building that on airport property, it serves air traffic control and it's a 50x50 space. That lease expires in October and the FAA wants to have this renewed right away.

Commissioner Brown made a motion to approve the Air Traffic Control Tower lease. Commissioner Murray seconded. Voice Vote. All Ayes.

G. Grand Valley Power easement

Mr. Trinklein briefed the Board. Mr. Trinklein said that this is related to the runway project, FAA has signed the Finding of no significant project (FONSI). The BLM and the FAA are finalizing the application letter. BLM has requested that Grand Valley Power and the Airport choose from three options for future administration of a right-of-way which crosses the land that's being conveyed to the airport. Mr. Trinklein said

that that land has no impact to the airports future project. Grand Valley Power and the Airport have decided on option number two which is basically a new easement and the letter is stating what has been decided. Once the letter is signed then the BLM wants to have that easement right away.

Commissioner Brown made a motion for the Board to approve the Grand Valley Power easement. Commissioner Murray seconded. Voice Vote. All Ayes.

X. Any other business which may come before the Board

XI. Adjournment

Commissioner Murray moved to adjourn the meeting. Commissioner Nelson seconded. Voice Vote. All Ayes.

The meeting adjourned at 7:44PM

Rick Taggart, Board Chairman

ATTEST:

Victoria Hightower, Clerk to the Board

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	G4S Invoice
PURPOSE:	Information <input type="checkbox"/> Guidance <input type="checkbox"/> Decision <input checked="" type="checkbox"/>
RECOMMENDATION:	Staff recommends the Board authorize the payment of G4S Invoice 8154878 for the amount of \$13,192.74
LAST ACTION:	Approved February Invoice.
DISCUSSION:	<p>This invoice is the monthly billing for March 2017 for the ongoing monthly costs for security guard services in the Terminal. This cost is recovered from signatory air-carriers.</p> <p>The invoice exceeds \$10,000, therefore requiring Board approval.</p> <p>Staff has verified the amount and the scope of work has been completed.</p>
FISCAL IMPACT:	\$13,192.74
COMMUNICATION STRATEGY:	N/A
ATTACHMENTS:	G4S Invoice 8154878
STAFF CONTACT:	Chance Ballegeer Email: cballegeer@gjairport.com Office: 970-248-8586

INVOICE

G4S Secure Solutions (USA) Inc.
1301 University Blvd | Jupiter FL 33410



Website: www.g4s.com/us
Contact Us: (303) 341-4433
Federal ID: 590857245

Bill To: Chance Ballegear
Grand Junction Regional Airport Authority
2828 Walker Field Dr Ste 301
Grand Junction CO 81506-8667

Service: 2828 Walker Field Dr Ste 301
Location: Grand Junction CO 81506-8667

Invoice No: 8154878
Amount Due: \$13,192.74
Invoice Date: 03/31/2017
Terms: Payment Due 30 Days
Due Date: 04/30/2017
Customer No: 134423
PO Number:

Please include the invoice number with your payment and remit to:
PO Box 277469
Atlanta GA 30384-7469

Have billing questions? Email us:
Purchase orders: pointofusa.g4s.com
Other inquiries: billinghelp@usa.g4s.com

Services Rendered for: 03/01/2017 through 03/31/2017

Invoice Description:
CUSTOM PROTECTION SERVICES
Grand Junction
Regional Airport

Week Begin	Week End	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hours	Other Qty	Amount (\$)
Adams, Bryndan C											
02/27/2017	03/05/2017	0.00	0.00	0.00	0.00	8.00	9.00	12.00	29.00	0.00	
03/06/2017	03/12/2017	8.00	0.00	0.00	0.00	7.00	12.75	8.50	36.25	0.00	
03/13/2017	03/19/2017	6.00	6.00	0.00	0.00	8.00	12.75	7.00	39.83	0.00	
03/20/2017	03/26/2017	6.00	0.00	0.00	0.00	7.75	13.00	8.50	35.33	0.00	
03/27/2017	04/02/2017	6.00	0.00	0.00	0.00	6.67	0.00	0.00	12.67	0.00	
Ambruster, Scott E											
02/27/2017	03/05/2017	0.00	0.00	6.00	10.00	0.00	0.00	7.00	23.00	0.00	
03/06/2017	03/12/2017	0.00	7.00	6.00	10.25	0.00	0.00	9.50	32.75	0.00	
03/13/2017	03/19/2017	0.00	0.00	7.50	9.00	0.00	0.00	8.50	25.00	0.00	
03/20/2017	03/26/2017	0.00	6.00	6.00	10.50	0.00	0.00	8.50	31.00	0.00	
03/27/2017	04/02/2017	0.00	6.00	6.00	12.50	0.00	0.00	0.00	24.50	0.00	
Falk, Darin E											
02/27/2017	03/05/2017	0.00	0.00	7.00	8.00	5.00	0.00	0.00	20.00	0.00	
03/06/2017	03/12/2017	7.00	7.00	7.00	7.00	6.00	0.00	0.00	34.00	0.00	
03/13/2017	03/19/2017	7.00	7.00	7.00	7.00	6.00	0.00	0.00	36.00	0.00	
03/20/2017	03/26/2017	7.00	7.00	7.00	7.00	5.25	0.00	0.00	33.25	0.00	
03/27/2017	04/02/2017	7.00	7.00	7.00	7.00	6.00	0.00	0.00	36.00	0.00	

Armed CPO-REGULAR 448.58 Regular Hours at 29.41 13,192.74

Subtotal 448.58 13,192.74

Invoice Total 13,192.74

Name: Chance Ballegear
Signature: CR
Approved By/Date: _____
Department: Security
Description: G4S Invoice
GL Acct: 1-70-247
Amount: \$13,192.74

CASEFILE
APR 04 2017

74

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	Ameribridge Invoice Jet Bridge Modification - Gate 3
PURPOSE:	Information <input type="checkbox"/> Guidance <input type="checkbox"/> Decision <input checked="" type="checkbox"/>
RECOMMENDATION:	Staff recommends that the Board approve payment to Ameribridge for \$63,177.46
LAST ACTION:	Contract with Ameribridge was approved at the January 2017 Regular Board Meeting.
DISCUSSION:	<p>Allegiant Airlines has announced to the Airport that they intend to start using the Airbus A-319 for portions of their service in and out of GJT. GJT can now accommodate this type of service, the existing jet bridge at Gate 3 has been modified to accommodate the larger aircraft.</p> <p>Was complete March 29 and the improvements are verified and acceptable.</p>
FISCAL IMPACT:	\$63,177.46
COMMUNICATION STRATEGY:	None.
ATTACHMENTS:	Invoice from Ameribridge, Completion Matrix
STAFF CONTACT:	Eric Trinklein etrinklein@gjairport.com 970-248-8597

**Grand Junction Regional Airport Authority
Compliance Matrix for Work Performed by Ameribridge
2016 Jet Bridge Modification**

Section	Element	Deliverable	Comment
II.a.	Removal and Disposal	complete	final inspection to verify
II.b.	Materials	complete	final inspection to verify
II.c.	Installation	complete	final inspection to verify
III.a.	Security	met	badging, security protocol, etc.
III.b.	ADA compliance	met	certified by Ameribridge with proposal
V.	Insurance	Provided	with contract
VI.	Bonds	Provided	Payment and Performance Certs
VII.	Certificate of Debarment	Provided	at time of Bid
VIII.	Term	Provided	Schedule and met completion time


AMERIBRIDGE
AmeriBridge, LLC
5425 Poindexter Drive
Indianapolis, IN 46235
800-950-1401
Fax (317) 826-2005

APR 06 2017

DATE 03/31/17

INVOICE NUMBER 15077
TERMS 30 DAYS

INVOICE TO GRAN5366

SHIP TO

GRAND JUNCTION REGIONAL
AIRPORT AUTHORITY
800 EAGLE DRIVE
GRAND JUNCTION CO 81506

GJT

Attn: *Steve Wood*

ORDER DATE	03/31/17	BILLING DATE	03/31/17
CUST ORDER #	2016 JETBRIDGE MED	SHIP VIA	EMENK
PROJ MGR	BD	JOB	5366

QTY ORD QT SHP DESCRIPTION TOTAL

1	2016 JET BRIDGE MODIFICATION		
	CONTRACT AMOUNT:	\$ 63,177.46	
1	TOTAL DUE THIS INVOICE		58687.83
		SUBTOTAL	58,687.83
		CO ME GJ STATE/COUNTY	4,489.63
		** TOTAL DUE	63,177.46

THIS INVOICE IS DUE IN 30 DAYS

THANK YOU

Please remit payment to

AmeriBridge LLC
P O BOX 612
Greensburg, IN 47240

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	Rates & Charges revision
PURPOSE:	Information <input type="checkbox"/> Guidance <input type="checkbox"/> Decision <input checked="" type="checkbox"/>
RECOMMENDATION:	Staff recommends the Board approve the correction to Rates & Charges as discussed
LAST ACTION:	At the February 2016 Regular Board Meeting, the Board approved the Rates & Charges
DISCUSSION:	Page 12 of the Rates & Charges has rental car service area building cost per square foot originally stated in error at a cost per year of \$0.3986, this is actually the cost per month. The rate should be correctly stated at a cost per year of \$4.7832.
FISCAL IMPACT:	None.
COMMUNICATION STRATEGY:	N/A
ATTACHMENTS:	Rates & Charges (revision page only)
STAFF CONTACT:	Ty Minnick

I. Leases of Airport Property

New Airside Leases will have a rate no less than fair market value or the maximum price per square foot being charged to current lessees.

Rental Car Service Area:

	4/1/17 – 3/31/18 <i>Cost per sq. ft. per year</i>
Ground	\$0.1847
Building	\$4.7832

MARCH 2017 PERFORMANCE

FINANCIAL RESULTS

Assets – Cash remains lower than year-end as a result of the \$520,000 payment to the FAA. However, there has been positive cash flow for the month of March and decrease in accounts receivable balances. Additionally, the \$170,000 refundable amount from the FAA for the RTR relocation is also in accounts receivable.

Liabilities – The accrued liability balance was reduced in February for the payment for approximately \$520,000 due to the FAA.

Aeronautical Revenue – Landing fees were higher compared to prior, consistent with the larger aircraft flying to GJT. Fuel tax is lower than prior year as the related disbursement period gallons sold remains lower than prior year.

Non-Aeronautical Revenue – Parking revenue is higher than budget and prior year due to the increase in enplanements. Terminal rent is higher than budget due to the retention of the third floor office space held by the TSA.

Operating Expense – Contract services is lower than budget and prior year due to the decrease in attorney fees. The decrease in repairs and maintenance is a result of the installation of carpet in the boarding area in 2016. All other operating expenses are consistent with budget and prior year.

Non-operating Revenue/Expense – PFC revenue is ahead of budget and slightly behind prior year due to the timing of PFC disbursements from airlines.

Grand Junction Regional Airport Authority
 Statements of Net Position
 Unaudited - subject to change

	<u>3/31/2017</u>	<u>12/31/2016</u>
Current assets		
Cash and cash equivalents	7,778,262	8,302,897
Accounts receivable & prepaid expense	760,208	526,874
Total current assets	<u>8,538,470</u>	<u>8,829,771</u>
Restricted assets		
Bond project & restricted cash	11,586,989	11,437,126
Pension deferred outflow	850,586	850,586
Capital assets, net	58,240,193	58,240,193
Total non-current assets	<u>70,677,768</u>	<u>70,527,905</u>
Total assets	<u>79,216,238</u>	<u>79,357,676</u>
Current liabilities		
Accounts payable & accrued expenses	1,209,290	1,781,561
Current portion of note payable	435,932	435,932
Current portion of bonds payable	836,791	836,791
Total current liabilities	<u>2,482,013</u>	<u>3,054,284</u>
Non-current liabilities		
Net pension liability	2,837,459	2,837,459
Pension deferred inflow	74,342	74,342
Note payable, net of current portion	678,832	678,832
Bonds payable, net of current portion	20,832,478	20,832,478
Total non-current liabilities	<u>24,423,111</u>	<u>24,423,111</u>
Total liabilities	<u>26,905,124</u>	<u>27,477,395</u>
Net position		
Net investment in capital assets	35,456,160	35,456,160
Restricted for debt service and capital assets	10,949,044	10,748,391
Unrestricted	5,905,910	5,675,730
Total net position	<u>52,311,114</u>	<u>51,880,281</u>
Total liabilities and net position	<u>79,216,238</u>	<u>79,357,676</u>

Grand Junction Regional Airport Authority
 Statements of Changes in Net Position
 Unaudited - subject to change

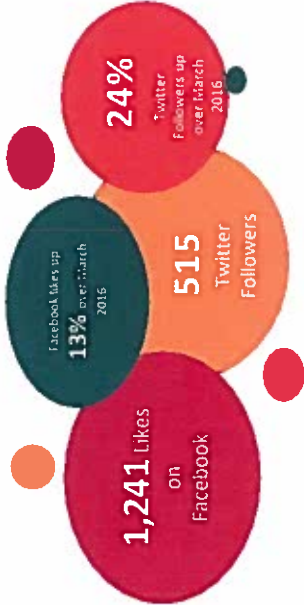
	YEAR TO DATE			MONTH		
	Actual 3/31/2017	Budget 3/31/2017	Actual 3/31/2016	Actual 3/31/2017	Budget 3/31/2017	Actual 3/31/2016
Operating revenue						
Aeronautical revenue						
Passenger airline revenue						
Passenger airline landing fees	130,251	102,000	112,624	46,665	37,000	44,195
Terminal rent	299,356	295,500	295,461	98,914	98,500	98,487
Other (boarding bridge)	27,725	22,000	23,900	8,200	5,000	7,500
Total passenger airline revenue	457,332	419,500	431,985	153,779	140,500	150,182
Non-passenger airline revenue						
Landing fees from cargo	21,879	21,100	21,879	7,742	6,700	8,415
Cargo and hangar rentals	12,658	12,600	12,658	4,219	4,200	4,219
Aviation fuel tax	49,537	65,300	57,440	30,522	25,500	23,024
Fuel flowage fees	113,956	115,900	105,366	41,946	42,000	42,588
Other (ramp parking)	360	3,000	1,200	120	1,000	630
Total non-passenger airline revenue	198,390	217,900	198,543	84,549	79,400	78,876
Total aeronautical revenue	655,722	637,400	630,528	238,328	219,900	229,058
Non-aeronautical revenue						
Land and building leases	150,551	151,100	156,580	49,125	48,800	47,815
Terminal - restaurant & retail	28,282	20,700	16,240	8,637	6,900	4,902
Terminal - other	63,888	47,700	60,366	21,296	15,900	20,122
Rental cars	207,762	202,600	211,301	69,217	75,200	65,876
Parking and ground transportation	350,089	340,800	336,589	115,532	116,000	113,320
Other (security fee, overtime fee, etc)	18,507	18,600	14,923	7,560	6,200	3,915
Total non-aeronautical revenue	819,079	781,500	795,999	271,366	269,000	255,950
Total operating revenues	1,474,801	1,418,900	1,426,527	509,694	488,900	485,009
Operating expenses						
Personnel compensation and benefits	478,723	563,434	447,470	154,286	233,846	128,298
Communications and utilities	78,840	86,785	76,751	22,968	23,114	19,649
Supplies and materials	72,799	73,953	63,306	12,826	19,265	27,577
Contract services	184,246	205,728	270,665	30,747	45,536	88,175
Repairs & maintenance	52,358	54,633	126,293	15,234	14,695	81,656
Insurance	22,794	22,794	22,748	7,598	7,598	7,583
Other (travel, marketing, air service, etc)	70,691	72,814	9,041	15,182	16,383	4,734
Total operating expenses	960,451	1,080,141	1,016,274	258,841	360,437	357,671
Operating gain (loss)	514,350	338,759	410,253	250,853	128,463	127,338
Non-operating revenues (expenses)						
Passenger facility charges	188,976	186,000	217,818	65,375	68,000	69,852
Interest income	18,261	4,800	6,683	6,217	1,600	2,487
Interest expense	(223,888)	(223,889)	(176,774)	(74,489)	(74,489)	(58,805)
Customer facility charges	123,000	119,000	120,416	42,944	43,000	41,566
Capital contributions	-	-	3,740	-	-	3,740
Capital expenditure	(65,500)	(69,500)	(107,874)	(64,875)	(69,500)	(4,792)
Debt principal payments	(107,876)	(107,875)	(104,746)	-	-	-
Other (settlement agreement)	(16,500)	-	-	(16,500)	-	-
Total non-operating revenue	(83,527)	(91,464)	(40,737)	(41,328)	(31,389)	54,048
Excess of revenues over (under) expense	430,823	247,295	369,516	209,525	97,074	181,386

Grand Junction Regional Airport Authority
 Statements of Cash Flows
 Unaudited - subject to change

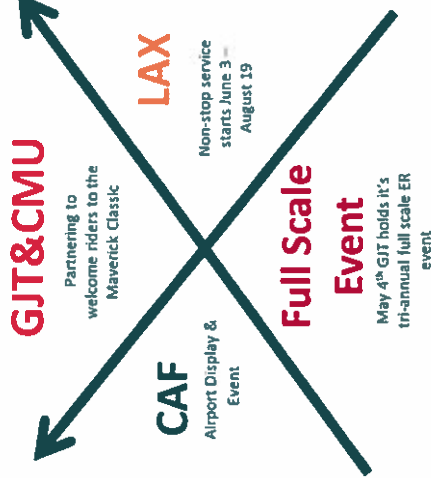
	For the 3 months ending	
	<u>3/31/2017</u>	<u>3/31/2016</u>
Cash flows from operating activities		
Net Income	\$ 514,361	\$ 410,257
Change in assets	(246,509)	54,474
Change in accounts payable and accrued liabilities	(787,914)	(531,412)
Net cash used in operating activities	<u>(520,061)</u>	<u>(66,681)</u>
Cash flows from financing activities		
Debt principal payment	(107,876)	(104,746)
Bond escrow & bond proceeds	(9,925)	84,000
Grants received	13,175	26,119
Interest payments on note and bonds	(8,246)	(11,376)
Acquisition and construction of capital assets	(65,500)	(107,875)
Other (settlement agreement)	(16,500)	-
Passenger facility charges received	188,976	217,818
Customer facility charges received	123,000	120,416
Net cash provided from financing activities	<u>117,104</u>	<u>224,356</u>
Cash flows from investing activities		
Interest received	18,261	6,683
Net cash provided from investing activities	<u>18,261</u>	<u>6,683</u>
Net change in cash	<u>(384,696)</u>	<u>164,357</u>
Cash beginning of period	10,203,359	8,916,010
Cash end of period	<u><u>\$ 9,818,663</u></u>	<u><u>\$ 9,080,367</u></u>

Communications/Event Update

Social Media



Events/Communication



Activity Report



Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	Projects Update
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PURPOSE:	Information <input checked="" type="checkbox"/>	Guidance <input type="checkbox"/>	Decision <input type="checkbox"/>
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RECOMMENDATION:	N/A
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LAST ACTION:	N/A
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DISCUSSION:	Item to provide monthly project status update.
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FISCAL IMPACT:	N/A
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ATTACHMENTS:	Engineer Project Update
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STAFF CONTACT:	Eric Trinklein etrinklein@gairport.com Office: 970-248-8597
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Grand Junction Regional Airport
2828 Walker Field Drive
Grand Junction, CO 81506

PROJECT UPDATE
APRIL 2017
Presented by: Eric Trinklein

Runway Project

FAA has signed the Finding of No Significant Impact (FONSI) Record of Decision (ROD). BLM and FAA are finalizing the application letter for the land transfer. Grand Valley Power is currently working on the survey for the easement. Airport staff is reviewing the new easement which will need to be signed once the BLM land transfer is finalized.

The Project Consultant was selected at the special April Board meeting.

Jet Bridge Modification

Located at Gate 3

Modification to the existing bridge to accommodate A319 narrow body aircraft

Project was completed March 29.

RFQ for Engineering Services

Staff posted a request for qualifications for general engineering services to retain a new Engineer of Record for an indefinite delivery indefinite quantity contract (IDIQ) on March 8. The posting is advertised on AAEE website and the Daily Sentinel. Three proposals were received April 4.

RFQ for A/E Services

Staff posted a request for qualifications for Architectural services for the Terminal Modifications shown on the 2017 CIP including HVAC, Code Compliance, Roofing, Escalators, and the new Jet Bridge Tunnel projects on March 8. The posting was advertised on AAEE website and the Daily Sentinel. Three proposals were received April 4.

AIP 52 Connector Taxiway Project

Immediately after marking installation several cracks in the pavement and within the markings themselves have also appeared. The work was completed late in the calendar year and temperatures precluded any further construction work in these areas.

A work stoppage for the project was granted with respect to contract days and construction activity. However, as the prime contractor, Elam Construction is required to bring these areas to an acceptable state when temperatures return to levels compatible with appropriate construction activities. Any deliverables provided not meeting the project specifications will result in a pay reduction as outlined in

the change order. Additionally, work to date currently is under 101 days of liquidated damages and additional Acceptance Testing. The work will begin May 30. All work will be performed at night after the last commercial flight arrives and prior to 5:30am. Only one connector will be allowed to be closed at a time. Work will be completed in seven days. Liquidated damages will be in effect for all calendar work days beginning on May 30.

After execution of the final course of action, the project will be examined to determine quantities that are acceptable for payment. Execution of the crack repair plan will result in a pay reduction of the affected areas.

AIP 54 East Terminal Air Carrier Apron

The project was awarded to IHC on August 16, 2016.

In November, Airport Staff realized that during certain work phases of the bid plans show parking for only one commercial aircraft. This would greatly impede airport operations since both Delta and United currently use this side of the Apron. Staff worked with Armstrong to develop phasing which would maintain at least three (3) commercial aircraft spots throughout the project. During this process staff also realized that the original plan had significant impacts to operations including haul routes crossing the West Commercial Apron operations. Additionally impacts to passenger loading, baggage haul routes, and the bus access used by Denver Air would have required going under the terminal in order to complete these operations. Solutions have been developed through additional phases to greatly reduce impacts by the project.

In order to accomplish the required phasing, which adds three phases.

The Change Order with IHC was signed at the March Board meeting which granted 40 additional days increasing the contract calendar day requirement from 110 days to 150 days.

IHC has agreed to change the haul route to minimize impacts to operations.

IHC has committed to providing additional screening fence to buffer construction operations from aircraft loading.

IHC has committed that these changes will not change the project cost.

Airport staff has completed a Security Amendment for the revised access.

The project footprint has been decreased by 514 square yards.

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	General Engineering On-Call Consultant Services Selection - Engineer of Record (EOR)
PURPOSE:	Information <input type="checkbox"/> Guidance <input type="checkbox"/> Decision <input checked="" type="checkbox"/>
RECOMMENDATION:	Board direction and/or selection for retention of airport consulting team for on-call General Engineering Services (Engineer of Record)
LAST ACTION:	
DISCUSSION:	<p>Staff posted a request for qualifications for General Engineering services for the 5year on-call engineering services.</p> <p>On March 8, 2017 airport staff posted a Request for Qualifications (RFQ) for professional airport engineering services in an effort to provide valid options to the Board for consideration to select a consulting team for the project. The posting was advertised on AAAE website and the Daily Sentinel.</p> <p>Proposals were received on April 4. There were three submittals received in response to the RFQ. Staff then conducted a review of the submittals based on the criteria provided in the RFQ.</p>
FISCAL IMPACT:	N/A
ATTACHMENTS:	Responses to RFQ
STAFF CONTACT:	

Grand Junction Regional Airport Authority

Agenda Item Summary

TOPIC:	A/E On-Call Consultant Services Selection
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PURPOSE:	Information <input type="checkbox"/>	Guidance <input type="checkbox"/>	Decision <input checked="" type="checkbox"/>
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RECOMMENDATION:	Board direction and/or selection for retention of airport consulting team for on-call Architect/Engineering (A/E) Services
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LAST ACTION:	
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DISCUSSION:	<p>Staff posted a request for qualifications for Architectural services for the Terminal Modifications shown on the 2017 CIP including HVAC, Code Compliance, Roofing, Escalators, and a new Jet Bridge Tunnel.</p> <p>On March 8, 2017 airport staff posted a Request for Qualifications (RFQ) for professional airport engineering services in an effort to provide valid options to the Board for consideration to select a consulting team for the project. The posting was advertised on AAAE website and the Daily Sentinel.</p> <p>Proposals were received on April 4. There were three submittals received in response to the RFQ. Staff then conducted a review of the submittals based on the criteria provided in the RFQ.</p>
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FISCAL IMPACT:	N/A
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ATTACHMENTS:	Responses to RFQ
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STAFF CONTACT:	
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