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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
March 16, 2021

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on March 16, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><b><u>Commissioners Present:</u></b> Tom Benton (Chairman) Erling Brabaek Linde Marshall Thaddeus Shrader Clay Tufly Ron Velarde</p> <p><b><u>Airport Staff:</u></b> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Sarah Menge Cameron Reece (Clerk) Shelagh Flesch Ben Peck Chance Ballegeer</p>	<p><b><u>Guests:</u></b> Fred Suevel, CAF Jake Hoban, Garver Jen Boehm, Mead and Hunt Josh Cohn, InterVISTAS Brian Mohr, InterVISTAS Jeremy Lee, Mead and Hunt JD Evans Justin Mendenhall, FCI Constructors Prodigiq Brad Rolf, Mead and Hunt Bill Mayo, Republic Parking Yasmina Platt, AECOM Dave Ash, FCI Constructors Perry Havenar, AECOM</p>
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**II. National Anthem**

**III. Approval of Agenda**

*Commissioner Brabaek asked a clarifying question regarding consent agenda item D. Gate Information Display System (GIDS) Proposal from ProDIGIQ, concerning what this was exactly for and Item E. Lease Assignment- Navarro Research and Engineering, INC and RSI En Tech, LLC, if this was just a leaseholder name change. Executive Director Angela Padalecki answered both Commissioner Brabaek's questions.*

*Commissioner Brabaek made a motion to approve the March 16, 2021 Board Agenda. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner Shrader, yes; Commissioner Tufly, yes, and Commissioner Velarde, yes. The motion carries.*

#### **IV. Commissioner Comments**

*Commissioner Benton made a comment that Commissioner McDaniel will be spending more time with City Council and will not be as involved in the Governance document project that he has been involved in with the Authority. Commissioner Benton also stated he would like to put it out there for other commissioners to participate in the Governance project. Commissioner Brabaek, Marshall and Velarde have volunteered to participate and will talk later about the scope of that in the discussion item section.*

*Commissioner Brabaek made a comment that is great to see all the diversions and how well staff has handled these diversions.*

#### **V. Citizen Comments**

*No citizen comments were made.*

#### **VII. Consent Agenda**

##### **A. February 16, 2021 Meeting Minutes**

Approval of February 16, 2021 Board Meeting Minutes.

##### **B. March 2, 2021 Meeting Minutes**

Approval of March 2, 2021 Special Board Meeting Minutes.

##### **C. Fifth Addendum to the Parking Lot Operating Agreement**

Approve the standard form Airline Operating License Agreement to be used for any new entrant until a revised use and lease agreement is negotiated with all airline partners.

##### **D. Gate Information Display System (GIDS) Proposal from ProDIGIQ**

Accept the proposal from ProDIGIQ to install and service seven (7) Gate Information Display System (GIDS) units at the Airport for a total upfront installation cost of \$23,600 and annual maintenance costs of \$6,000.

##### **E. Lease Assignment- Navarro Research and Engineering, INC and RSI En Tech, LLC**

Approve lease assignment between Navarro Research and Engineering, INC and RSI En Tech, LLC and authorize the Executive Director to execute the Assignment.

*Commissioner Shrader made a motion to approve the Consent Agenda. Commissioner Velarde second the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

## **VIII. Action Items**

### **A. Identify and recommend the At-Large Commissioner Candidate**

*Commissioners voted and have identified Linde Marshall as the At-Large Commissioner and recommended Commissioner Marshall to the Mesa County Commissioners and the Grand Junction City Council for approval in accordance with the Authority's Bylaws. Commissioner votes were cast by secret ballot (tallied by Finance Director Sarah Menge), but the individual votes of Commissioners were not announced or recorded.*

### **B. Resolution 2021-003 Delegation of Authority**

*Commissioner Shrader made a motion that the resolution be amended before approval for Section 6 to read in its entirety, "The Board intends that the delegations of authority granted by this Resolution shall be reviewed and approved by the Board on an annual basis." Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

*Commissioner Brabaek made a motion to Adopt the amended Resolution Number 2021-003: Resolution of the Board of Commissioners Regarding Delegation of Authority which delegates authority to the Executive Director of the Airport and reserves other powers unto itself. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

### **C. Airport Coronavirus Response Grant Program (ACRGP) Grant Offer**

*Commissioner Shrader made a motion to Approve the ACRGP Grant offer No. 3-08-0027-070-2021 Award in the amount of \$2,165,017. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

## **IX. Discussion**

### **FCI Contract discussion & Presentation of estimate for terminal CFC projects**

### **X. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. Operations Report (Angela Padalecki)
- D. Facilities Report (Ben Peck)
- E. CIP Update (Colin Bible and Jeremy Lee)

**XI. Any other business which may come before the Board**

*Commissioner Benton reiterated the importance of the Governance document project and if another commissioner wanted to participate in a Ad-hoc committee. Commissioner Benton nominated Commissioner Marshall to chair that committee. Commissioner Velarde will also be part of this committee.*

**XII. Adjournment**

The meeting adjourned at approximately 7:03pm.

*Audio recording of the complete meeting can be found at [https://qjairport.com/Board Meetings](https://qjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board