



Grand Junction Regional Airport Authority Board
Regular Board Meeting
Meeting Minutes
February 16, 2021

REGULAR BOARD MEETING

I. Call to Order

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on February 16, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted electronically.

<p><u>Commissioners Present:</u> Tom Benton (Chairman) Erling Brabaek Linde Marshall Chuck McDaniel Thaddeus Shrader Clay Tuflly Ron Velarde</p> <p><u>Airport Staff:</u> Angela Padalecki (Executive Director) Dan Reimer (Counsel) Sarah Menge Cameron Reece (Clerk) Shelagh Flesch Ben Peck Dylan Heberlein</p>	<p><u>Guests:</u> Fred Suevel, CAF Jake Hoban, Garver James Burky, Daily Sentinel Josh Cohn, InterVISTAS Brian Mohr, InterVISTAS Jeremy Lee, Mead and Hunt Sam Seibold, Twin Otter Kyle Williams, AECOM Brad Rolf, Mead and Hunt Shannon Kinslow, Twin Otter Harrison Earl, CMT Kent Taylor Austin Rankin, Mead and Hunt Lisa Rorden, Daniel S. Reimer, LLC</p>
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II. National Anthem

III. Approval of Agenda

Commissioner Marshall made a motion to approve the February 16, 2021 Board Agenda. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tuflly, yes, and Commissioner Velarde, yes. The motion carries.

IV. Commissioner Comments

Commissioner Benton made a comment on the exciting news of Inaugural flight of Allegiant Airlines and American Airlines announcing flight to LAX and the parking lot is becoming full.

V. Citizen Comments

No citizen comments were made.

VII. Consent Agenda

January 19, 2021 Meeting Minutes

Approval of January 19, 2021 Board Meeting Minutes.

Airline Operating License Agreement

Approve the standard form Airline Operating License Agreement to be used for any new entrant until a revised use and lease agreement is negotiated with all airline partners.

Commissioner Velarde made a motion to approve the Consent Agenda. Commissioner Tufly second the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

VIII. Action Items

Grant Application- Airport Development Plan

Commissioner Tufly made a motion to Approve the Airport Improvement Program grant application for \$1,000,000 for airport planning and authorize the Executive Director to sign and submit the application to the FAA. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Resolution 2021-002 A Resolution Concerning Execution of Documents Pertaining to Bank

Accounts *Commissioner Brabaek made a motion to Adopt resolution 2021-002 to modify the authorized signers on the Authority's bank accounts based on current officer appointments. Commissioner McDaniel seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.*

Allegiant Airline Marketing Incentive Agreement

Commissioner Shrader made a motion to Approve the Marketing Incentive Agreement with Allegiant Airlines for GJRAA to provide \$25,000 in marketing support for year-round service to John Wayne Airport in accordance with the approved Air Service Incentive Program.. Commissioner Velarde seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Allegiant Airline Operational Incentive Agreement:

Commissioner Brabaek made a motion to Approve the Operational Incentive Agreement with Allegiant Airlines for GJRAA for year-round service to John Wayne Airport in accordance with the approved Air Service Incentive Program. Commissioner McDaniel seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Adoption of 2021 Airport Goals:

Commissioner Shrader made a motion to Adopt the 2021 Goals for the Grand Junction Regional Airport. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

IX. Discussion

Governance Moderation Overview

At-Large Commissioner Applicant Review

X. Staff Reports

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. External Affairs Report (Angela Padalecki)
- D. Operations Report (Dylan Heberlein)
- E. Facilities Report (Ben Peck)
- F. CIP Update (Jake Hoban)

XI. Any other business which may come before the Board

No additional business was discussed.

XII. Executive Session

Commissioner Shrader made a motion to move into executive session pursuant to CRS Section 24-6-402(4)(f) (I) to discuss personnel matters not involving any specific personnel that have requested the matter be discussed in an open meeting more specifically to discuss the Airport Director’s annual review. Commissioner Marshall seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Commissioner Tufly made a motion to adjourn the executive session. Commissioner Shrader seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

XIII. Adjournment

The meeting adjourned at approximately 8:38pm.

Commissioner Marshall made a motion to adjourn the board meeting. Commissioner Brabaek seconded the motion. Roll Call Vote: Commissioner Benton, yes; Commissioner Brabaek, yes; Commissioner Marshall, yes; Commissioner McDaniel, yes; Commissioner Shrader, yes; Commissioner Tufly, yes; and Commissioner Velarde, yes. The motion carries.

Audio recording of the complete meeting can be found at https://gjairport.com/Board_Meetings

Tom Benton, Board Chairman

ATTEST:

Cameron Reece, Clerk to the Board