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**Grand Junction Regional Airport Authority Board**  
**Regular Board Meeting**  
Meeting Minutes  
October 19, 2021

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**REGULAR BOARD MEETING**

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**I. Call to Order**

Mr. Tom Benton, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on October 19, 2021 in Grand Junction, Colorado and in the County of Mesa. The meeting was hosted in the 3<sup>rd</sup> floor conference room as well as electronically.

**Commissioners Present:**

Tom Benton (Chairman)  
Clay Tufly (Vice Chairman)  
Erling Brabaek  
Rick Taggart  
Linde Marshall  
Thaddeus Shrader  
Ron Velarde

**Guests:**

Colin Bible, Garver  
Brad Rolf, Mead and Hunt  
Harrison Earl, CMT  
Perry Havenar, AECOM

**Airport Staff:**

Angela Padalecki (Executive Director)  
Dan Reimer (Counsel)  
Sarah Menge  
Cameron Reece (Clerk)  
Dylan Heberlein  
Shelagh Flesch

**II. Pledge of Allegiance**

**III. Approval of Agenda**

*Director of Finance Sarah Menge suggested to amend the proposed agenda and move Item B. (Transportation Security Administration (TSA) Office Space Lease) from the Consent Agenda, to the Action section of the Agenda as Item B.*

*Commissioner Shrader made a motion to approve the October 19, 2021 amended Board Agenda. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motion carries.*

#### **IV. Commissioner Comments**

*Commissioner Brabaek commented about an aircraft incident that happened in a wheat field and is thankful and amazed everyone walked away from the crash.*

*Commissioner Benton commented to thank Commissioner Tufly on running the meeting last month. All Commissioners agreed that Commissioner Tufly did a great job.*

#### **V. Citizen Comments**

*No Citizen Comments were made*

#### **VI. Consent Agenda**

##### **A. September 21, 2021 Meeting Minutes**

Approval of September 21, 2021 Board Meeting Minutes

##### **~~B. Transportation Security Administration (TSA) Office Lease Space~~**

~~Approve lease No. GS-08P-LCO00514 with the General Services Administration for the TSA office space and authorize the Executive Director to sign the lease.~~

##### **C. Plante Moran 2021 Audit Engagement Letter for 2021 Audits**

Approve the audit engagement letter with Plante Moran for the 2021 audits.

##### **D. Lease Assignment- DASU, LLC and McClymond Aviation, LLC**

Approve lease assignment between DASU, LLC and McClymond Aviation, LLC and authorize the Executive Director to execute the assignment.

*Commissioner Marshall made a motion to approve the Consent Agenda as amended. Commissioner Tufly seconded the motion. Voice Vote: All Ayes; motion carries.*

#### **VII. Action Items**

##### **A. CMT / GJRAA Professional Services Agreement**

*Commissioner Brabaek made a motion to Approve the standard agreement for professional services with Crawford, Murphy, & Tilly, Inc. (CMT) for air service development consulting services and delegate authority to the Executive Director to authorize work under proposal option 3 up to \$85,000. Commissioner Tufly seconded the motion. Voice Vote: All Ayes; motion carries.*

##### **B. Transportation Security Administration (TSA) Office Lease Space**

*Commissioner Tufly made a motion to Approve lease No. GS-08P-LCO00514 with the General Services Administration for the TSA office space and authorize the Executive Director to sign the lease. Commissioner Velarde seconded the motion. Voice Vote: All Ayes; motion carries.*

#### **VIII. Public Hearing (C.R.S. §29-1-108(1))**

**IX. Discussion**

- A. Delegation of Authority as it relates to budgeting, purchasing, and procurement
- B. GJRAA Mission, Vision, and Values

**X. Staff Reports**

- A. Executive Director Report (Angela Padalecki)
- B. Finance and Activity Report (Sarah Menge)
- C. Operations Report (Dylan Heberlein)
- D. Facilities Report (Angela Padalecki)
- E. Project Report (Colin Bible)

**XI. Any other business which may come before the Board**

**XII. Adjournment**

The meeting adjourned at approximately 8:08pm.

*Audio recording of the complete meeting can be found at  
[https://gjairport.com/Board\\_Meetings](https://gjairport.com/Board_Meetings)*

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Tom Benton, Board Chairman

**ATTEST:**

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Cameron Reece, Clerk to the Board